

NOTIFICATION

In exercise of powers conferred under Rule 14 and 17 of the Islamabad High Court Establishment (Appointment and Condition of Service) Rules, 2011, read with Section 4 of the "Financial Management and Powers of Principal Accounting Officers Regulations, 2021" and the dictum laid down by the Hon'ble Supreme Court of Pakistan in its Judgment under PLD-1994-SC-105 (Civil Appeals 105-K to 107K of 1989), in partial modification of previous notifications No. F.(14)/Genl/IHC/9604 dated 15-12-2020 and No. F.(14)/Genl/IHC/9021 dated 22-01-2019 issued in this behalf, the Hon'ble Chief Justice of this Court has been pleased to nominate Registrar as Principal Accounting Officer. The followings Administrative and Financial powers have been delegated to the Registrar and the Additional Registrar (Establishment) of this Court with immediate effect.

(A) POWERS DELEGATED TO REGISTRAR OF THIS COURT:-

S. No	Name of Power	Previous	Administrative & Financial Powers Delegated
1.	All Financial matters/bills of Hon'ble Judges and officers.	NIL (All to be approved by Hon'ble Chief Justice)	Full Power subject to Administrative approval of Hon'ble Chief Justice in the Matter Pertains to TA/DA, Medical Claims and other Benefits/ Pension of Hon'ble Judges
2.	Represent the Islamabad High Court in the PAC.	Registrar to represent the Islamabad High Court in the PAC, with a formal notification.	Same
3.	Chair the Departmental Accounts Committee (DAC) meeting.	Registrar to chair the Departmental Accounts Committee (DAC), with a formal notification.	Same
4.	Approval of the annual budgetary plan.	Registrar will approve and sign the annual budgetary plan. (After administrative approval of Hon'ble Chief Justice.)	Same
5.	Approval of annual procurement plan.	Full Powers. (After administrative approval of Hon'ble Chief Justice.)	Full Powers. Subject to administrative approval of Hon'ble Chief Justice or the Hon'ble Judge/Judges so nominated for the subject
6.	Re-appropriation of Funds.	Full Powers	Same
7.	Purchase of Vehicles.	Full Powers.	Full Power Subject to Administrative approval of the Hon'ble Chief Justice
8.	To appoint/change Drawing & Disbursing Officer for Islamabad High Court.	Full Powers.	Same
9.	Sign on all the budget and financial documents.	Registrar will sign the budget and financial documents with a formal notification.	Same

S. No	Name of Power	Previous	Administrative & Financial Powers Delegated
10.	Pay & Allowances of contingent paid staff already hired.	Full Powers	Same
11.	<u>Acquiring of Physical Assets</u> Purchase of Building, Computer Equipments, Commodity Purchases (Cost of State) other Stores and Stocks, Transport, Plant and Machinery, Furniture & Fixture and Purchase of other Assets.	Full Powers	Up to Rs.1,000,000/-
12.	Registration Fee/Token Tax/Insurance of official vehicles	Full Powers	Same
13.	Repair & Maintenance-Transport.	Full Powers	Up to Rs.500,000/-
14.	Unforeseen Expenditure	Full Powers.	Up to Rs.500,000/-
15.	Approval of pensionary matters and signing on pension papers of all employees of High Court.	Registrar will approve the pensionary matters and sign the pension documents.	Same
16.	Further delegation of powers to the Additional Registrars, except approval of Annual Budget and attending DAC/PAC which Registrar will deal himself.	Registrar may delegate some of the financial/administrative powers to the Additional Registrars by office order/notification, at a later stage, with Hon'ble Chief Justice's approval.	Registrar may delegate some of the financial/administrative powers to the Additional Registrar Establishment by office order/ notification, with the Approval of Hon'ble Chief Justice
17.	Reimbursement of Medical Charges.	Full powers. (subject to Medical Rules/Policy)	Up to Rs.500,000/- (Subject to fulfillment of prerequisite codal formalities)
18.	Powers to declare stores surplus or unserviceable.	Full Powers	Same
19.	Powers to sell surplus or unserviceable stores and stock by auctions.	Full Powers	Same
20.	Write off irrecoverable value of stores or public money due to losses on account of fraud, theft etc.	Full Powers (After obtaining a probe report)	Same
21.	Travelling allowance/TA/DA	Full Powers	Up to Grade 21
22.	Training Fee.	Full Powers	Up to Rs.300,000/-
23.	Over Time Allowance	Full Powers in accordance with approved rates of government.	Same
24.	GP Fund Advance.	Full Powers, as per admissibility of officer/official, and not more than three times.	Same

S. No	Name of Power	Previous	Administrative & Financial Powers Delegated
25.	Loan/Advances (House Building/Motor Car/Motorcycle).	Full Powers (Subject to fulfillment of other conditions prescribed by the rules, and not more than three times.).	Up to BPS-21 (Subject to fulfillment of other conditions prescribed by the rules).
26.	Transportation of Goods.	Full Powers	Up to Rs.500,000/-
27.	POL Charges and CNG Charges.	Full Powers	Same
28.	Conveyance Charges/Allowance.	Full Powers	Up to Rs.100,000/-
29.	Utilities (Gas, Water, Electricity).	Full Powers, subject to observance of ceiling where applicable	Same
30.	Uniform and Liveries.	Full Powers (the purchase of uniform and liveries shall be made subject to the prescribed scales and prices)	Full Powers Subject to administrative approval of Hon'ble Chief Justice
31.	Rent of Non-residential buildings.	Full powers.	Full Powers. Subject to administrative approval of Hon'ble Chief Justice or the Hon'ble Judge/Judges so nominated
32.	Rent of Residential Buildings.	Full Powers, subject to observance of ceiling where applicable	Full Powers. Subject to administrative approval of Hon'ble Chief Justice or the Hon'ble Judge/Judges so nominated and observance of ceiling where applicable
33.	Royalties, Rates and Taxes, Rent of Machine & Equipment.	Full Powers	Up to Rs.500,000/-
34.	Training Domestic.	Full Powers	Up to Rs.500,000/-
35.	Payment To Government Departments For Services rendered.	Full Powers	Full Power Subject to Administrative approval of Hon'ble Chief Justice
36.	Exhibitions, Fair and others National Celebrations.	Full Powers	Up to Rs. 200,000/- Subject to Administrative approval of Hon'ble Chief Justice
37.	Advertising and Publicity.	Full Powers	Up to Rs.500,000/-
38.	Payment to Others for services rendered.	Full Powers	Up to Rs.500,000/-
39.	Contribution and Subscription.	Full Powers.	Up to Rs.500,000/-
40.	Conferences/Seminars/ Workshops/Symposia.	Full Powers	Up to Rs.500,000/- Subject to Administrative approval of Hon'ble Chief Justice
41.	Others (Miscellaneous).	Full Powers	Up to Rs.1,500,000/-
42.	Re-imbusement of Medical Charges to Pensioners.	Full Powers	Up to Rs.500,000/- Subject to fulfillments of codal formalities
43.	Grants domestic.	Full Powers	Up to Rs.500,000/-

S. No	Name of Power	Previous	Administrative & Financial Powers Delegated
44.	Scholarships, Bonuses and other awards.	Full Powers	Up to Rs.500,000/-
45.	Entertainment.	Full Powers	Up to Rs.200,000/- Subject to Administrative Approval of Hon'ble Chief Justice
46.	Gifts	Full Powers.	Nil
47.	Repair of Machinery and Equipment, Furniture and Fixtures and Computer Equipments.	Full Powers	Up to Rs.500,000/-
48.	Charges for remittance of pay and or allowances of establishment by money order or by bank drafts, other than leave salary.	Full Powers, subject to availability of budget provision.	Same
49.	Powers to give administrative approval to works in respect of non-residential buildings.	Full Powers	Full Powers Subject to Administrative Approval of Hon'ble Chief Justice
50.	Approval for grant of Family assistance package to the family of the deceased employee of Islamabad High Court.	Full Powers	Same
51.	Leave Encashment.	Full Powers	Same
52.	Advance payment to other government departments and government owned/ controlled organizations, in exceptional cases only.	Nil	Full Powers, subject to the Approval of the Hon'ble Chief Justice
53.	Powers to sanction investigation of claims of government servants to arrears of pay, allowances, etc.	Full Powers.	Same
54.	Fixation of initial pay by grant of premature increments in cases of first appointment under government of persons not already in the service of the Federal, or a Provincial Government.	Full Powers. Registrar will exercise such powers with formal notification.	Same
55.	Fixation of initial pay of an officiating government servant on appointment to another post in a time scale of pay.	Full Powers. Registrar will exercise such powers with formal notification.	Same
56.	Relaxation of the prescribed time limit for submission of TA Bill.	Full powers in accordance with rules.	Same

S. No	Name of Power	Previous	Administrative & Financial Powers Delegated
57.	Relaxation of the prescribed time limit where the family of transferred government servant could not join within one year due to shortage of accommodation, education of children or on medical or compassionate grounds.	Full powers, in accordance with rules.	Same
58.	Relaxation of the prescribed time limit in respect of a member of the family of a transferred government servant preceding him.	Full powers, in accordance with rules.	Same
59.	Relaxation of prescribed time limit where the family could not follow a government servant granted leave travel concession within the prescribed period of one month on medical grounds or due to private affairs.	Full powers in accordance with rules.	Same
60.	Grant of permission for the family to precede a government servant granted leave travel concession.	Full powers in accordance with rules.	Same
61.	Relaxation of the time limit of one month within which purchase of conveyance should be completed.	Full powers in accordance with rules.	Same
62.	Postage & Telegraph	Full Powers	Up to Rs.600,000/-
63.	Telephone and Trunk calls	Full Powers	Full Powers, subject to observance of ceiling where applicable
64.	Telex, Tele Printer and Fax.	Full Powers, subject to observance of ceiling where applicable.	Same
65.	Electronic Communication.	Full Powers, Subject to observance of ceiling, where applicable.	Same
66.	Courier and Pilot Service.	Full Powers	Same
67.	Office Stationery.	Full Powers	Up to Rs.1,500,000/-
68.	Printing and Publications.	Full Powers	Full Powers Subject to Administrative Approval of Hon'ble Chief Justice in the matter of printing of Annual Reports and Annual Diaries)
69.	Newspapers and Periodical Books, for already approved personnel.	Full Powers	Up to Rs.500,000/-

(B) POWERS DELEGATED TO ADDITIONAL REGISTRAR ESTABLISHMENT OF THIS COURT:-

S. No.	Name of Power	Previous	Administrative & Financial Powers Delegated
1.	<u>Acquiring of Physical Assets</u> Purchase of Building, Computer Equipments, Commodity Purchases (Cost of State) other Stores and Stocks, Transport, Plant and Machinery, Furniture & Fixture and Purchase of other Assets.	NIL	Up to Rs.100,000 (Subject to Administrative approval of the Registrar and fulfillment of prerequisite codal formalities)
2.	Registration Fee/Token Tax/Insurance of official vehicles	NIL	Up to Rs.500,000/-
3.	Repair & Maintenance-Transport.	NIL	Up to Rs.200,000 (Subject to Administrative approval of the Registrar and fulfillment of prerequisite codal formalities))
4.	Reimbursement of Medical Charges.	NIL	Up to Rs.200,000 (Subject to fulfillment of prerequisite codal formalities)
5.	Utilities (Gas, Water, Electricity).	Up to Rs.500,000/-	Up to Rs.1,500,000/- subject to observance of ceiling where applicable
6.	Uniform and Liveries.	Nil	Up to Rs.100,000/- Subject to Administrative approval of Registrar and fulfillment of codal formalities.
7.	Royalties, Rates and Taxes, Rent of Machine & Equipment.	Nil	Up to Rs.200,000 to the extent of Rate & Taxes
8.	Payment To Government Departments For Services rendered.	Nil	Up to Rs. 300,000/-
9.	Others (Miscellaneous).	Nil	Up to Rs.500,000/- subject to Administrative Approval of Registrar & fulfillment of pre-requisite formalities
10.	Re-imbusement of Medical Charges to Pensioners.	Nil	Up to Rs.100,000/- Subject to fulfillments of codal formalities
11.	Repair of Machinery and Equipment, Furniture and Fixtures and Computer Equipments.	Nil	Up to Rs.100,000/- subject to Administrative Approval of Registrar & fulfillment of pre-requisite codal formalities
12.	Postage & Telegraph	Up to Rs.50,000/-	Up to Rs.200,000/-

S. No.	Name of Power	Previous	Administrative & Financial Powers Delegated
13.	Telephone and Trunk calls	Up to Rs.100,000/- subject to observance of ceiling where applicable	Up to Rs.200,000/- subject to observance of ceiling where applicable
14.	Telex, Tele Printer and Fax.	Up to Rs.10,000/-	Up to Rs.200,000/-
15.	Electronic Communication.	Up to Rs.25,000/-	Up to Rs.200,000/- subject to fulfillment of pre- requisite codal formalities and observance of ceiling if any
16.	Courier and Pilot Service.	Up to Rs.100,000/-	Up to Rs.200,000/- subject to fulfillment of pre- requisite codal formalities
17.	Office Stationery.	Nil	Up to 200,000 subject to Administrative Approval of Registrar & fulfillment of pre-requisite codal formalities
18.	Newspapers and Periodical Books, for already approved personnel.	Nil	Up to Rs.100,000

This issues with the approval of Hon'ble Chief Justice.

(WAQAR AHMED)
ADDITIONAL REGISTRAR (GENL.)
(FOR REGISTRAR)

The Manager,
Printing Corporation of Pakistan Press,
University Road,
Karachi.

Copy to:-

1. The Secretary to Hon'ble Chief Justice.
2. The Private Secretaries to Hon'ble Judges.
3. P.S to the Worthy Registrar.
4. P.A to the Learned MIT.
5. The learned District & Sessions Judges (East & West), Islamabad.
6. The Senior Civil Judges (East & West), Islamabad.
7. P.A to all the Additional Registrars/AMIT.
8. All the Deputy Registrars/DMIT/R&RO/Accounts Officer.
9. Auditor General of Pakistan, Islamabad.
10. Director General Federal Audit, Islamabad.
11. Accountant General Pakistan Revenue (AGPR), Islamabad.
12. The Deputy Secretary, Expenditure (Law & IHC), R Block, Islamabad
13. Pre-Audit Cell, AGPR, Islamabad High Court.
14. Office File.

DEPUTY REGISTRAR (GENL.)
(FOR REGISTRAR)